

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held January 17 2024

The Board of Trustees of the Selover Public Library met at the library on January 17th, 2024 for a regular monthly meeting. In attendance were Linda Goare, Jon Jensen, Jeff Jordan, Joyce Ray, Kristin Weaver and Director Martha Wall. Absent from the meeting were Charlotte Chipps and Ronda Siegfried.

President Jon Jensen called the meeting to order at 6:06 P.M.

The agenda was approved.

The minutes of the December 12th, 2023 regular meeting and the minutes of the December 12th, 2023 reorganization meeting were read and approved.

The treasurers report for December, 2023 was presented by Fiscal Officer Jeff Jordan. It was accepted and a copy may be seen in the fiscal officers file. Jeff also reported that a letter will accompany the 2023 1099 form sent to employee Daniel Hall. He has not worked at the library since August, 2023 but has not presented a resignation letter. There is also an outstanding check in his name. Hopefully the letter will clear up these matters.

OLD BUSINESS: In the matter of the West Sandusky Street property that is for sale adjoining the library, Trustee Kristin Weaver has made attempts to contact the realtor, but has not received any information. Director Wall will attempt to contact the realtor again.

24-1 Joyce Ray made a motion to set up a records retention commission per ORC 149.411 consisting of all seven members of the board of trustees and Director Martha Wall. Jeff Jordan seconded the motion. Motion passed with Goare – aye, Jensen – aye, Jordan – aye, Ray – aye, Weaver – aye. Jon Jensen presented two different sets of forms that may be used to complete the retention schedule. Director Wall has been tasked with reviewing the forms and determining the best way to implement their contents for our needs. If possible, she will provide an update at the February, 2024 meeting.

24-2 Jeff Jordan made a motion to set the first meeting of the records retention commission for March 20th, 2024 immediately following the regular monthly meeting. Kristin Weaver seconded the motion. Motion passed with all trustees voting aye.


NEW BUSINESS: There was no new business to discuss.

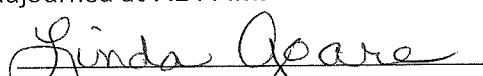
DIRECTORS REPORT: Director Wall provided library statistics for December, 2023 and reviewed the whole year. The results in all categories except curbside pickup were greater in 2023 than 2022 numbers. Director Wall is doing a fantastic job!

In upcoming events, a program entitled "Officially Speaking" will take place once a month beginning on January 24th, 2024 at 6:00 P.M. The first speaker will be Morrow County Commissioner Tim Siegfried.

Photos of the following programs were shared: Homeschool Book Club, Story Time, Gardening Class, Robotics Level 1, Book Club for adults, Bingo for Books, Craft Night, Highland Story Time, COSI Learning Lunchbox distribution, Chess Club and Nursing Home outreach.

Being no further business, the meeting was adjourned at 7:24 P.M.


Jon Jensen, President


Linda Goare, Secretary